

EQUIPMENT NOTES



ALL EQUIPMENT MUST BE RETURNED CLEAN AND DRY

Round tables

The mechanism for closing the legs is not obvious. Please ask for a demonstration when picking up.

Marquees

When collecting a marquee please ensure you take :

- 2 sets of 6 A poles
- 3 sets of 5 B poles
- 2 sets of 6 C poles (all should already have feet on them).
- 1 bin full of joints
In the bin should also be a plastic bag of bungees and possibly some guy pins though these are not necessary and we don't promise any of them.
- 1 canopy, 2 ends, 10 sides
- Leg weights – 4 or 6 per marquee unless you are expecting really strong winds
- A sheet showing the construction of the marquee

Canvas must be returned clean and completely dry.

Poles must be returned taped into 5s (for B poles) and 6s (for A and C poles).

Each bin must contain the joints and bungees for 1 marquee

Extinguishers

We must be told if these are used.

Orange fencing

These must be returned dry and rolled up tight and tied.

Festoon lighting

These are hired out in boxes of 10 sets which string together. Please remember to take a power supply and ensure you use the breaker supplied.

Generators

Each generator has an earth spike and a plastic zipper bag. Ensure you use the breakers supplied in the bags and do not plug your equipment straight into the generator. Also, please do not plug the breaker directly into your household sockets.

We prefer payment for hire by bank transfer.

Bank details: sort code 30 98 56

Account Number 21715768

Ref : TEB {your name or organisation}